

## **PRE-APPLICATION PROCESS FOR RE CONTRACT APPLICATION**

### **CHECKLIST OF REQUIREMENTS**

1. Letter of Intent (LOI) addressed to REMB Director
2. Letter of Authority (for Individual) or Board Resolution (for corporation) authorizing the representative/s to negotiate and enter into RE Contract with DOE (if applicable)
3. Area of Interest following the mapping requirements in Annex J of DC2019-10-0013 (for Geothermal, Solar, Wind, and Hydro)

#### **A. Common Mapping Requirements**

1. Photocopy of a valid PRC Card and Professional Tax Receipt of the Geodetic Engineer
2. Vector Files of the lot/project area preferably in shapefile, 2011 or lower version of dwg or dxf format
3. Excel file containing either the PRS92 geographic coordinates of all corners for blocking (see TD Form.xls) or the Lot Data Computation for non-blocking (see ISD LDC Form.xls)

#### **B. Requirements per Type of RE Resources**

##### **Solar Resources**

##### **1. For applied area/project site covered by the whole titled lot**

- a. Survey/Location plan of the lot
- b. Lot Data Computation of the lot
- c. Certificate of Geographic and Grid Coordinates of the tie point used in the actual land survey of the project site issued by DENR
- d. Certified True Copy of Lot Title/Titles (TCT/OCT) from Registry of Deeds – LRA

##### **2. For applied area/project site covered by more than two titled lots**

- a. Survey/Consolidation plan of the consolidated lots
- b. Lot Data Computation of each lot and the consolidated boundary
- c. Certificate of Geographic and Grid Coordinates for the tie point used in the actual land survey of the project site issued by DENR
- d. Certified True Copy of Lot Title/Titles (TCT/OCT) from Registry of Deeds – LRA

##### **3. For applied area/project site within or portion only of titled lot/consolidated lots**

- a. All requirements under Item #1 or Item #2, depending on the number of lots where the project is located. The location of the project site and its Technical Description in Bearing-Distance and the equivalent PRS '92 geographic coordinates should be reflected on Item #1 or Item #2
- b. Lot Data Computation of the project area boundary
- c. Certificate of Geographic and Grid Coordinates of the tie point used in the actual land survey of the project site issued by DENR
- d. Certified True Copy of Lot Title/Titles (TCT/OCT) from Registry of Deeds - LRA

4. **For applied area/project site not covered by TCT/OCT/Permit/Award or with no approved land survey (Applied/Project Area within Timberland/Forest Land or Outside Alienable & Disposable land)**
  - a. Survey/Location plan of the project site
  - b. Lot Data Computation of the project site
  - c. Certificate of Geographic and Grid Coordinates of the tie point used in the determination of the project site location issued by DENR
5. **For applied are/project site not covered by TCT/OCT/Permit/Award but with approved land survey (Within Alienable & Disposable land; not yet titled properties; covered by cadastral survey)**
  - a. Certified True Copy of approved survey plan of lot/project site
  - b. All requirements under Item #1 or Item #2, depending on the number of lots where the project is located. The location of the project site and its Technical Description in Bearing-Distance and the equivalent PRS '92 geographic coordinates should be reflected on Item #1 or Item #2
  - c. Lot Data Computation of the project area boundary
  - d. Certificate of Geographic and Grid Coordinates of the tie point used in the actual land survey of the project site issued by DENR

#### **Wind, Geothermal, Ocean and RE Resource for Offshore development**

1. Location/Sketch plan of the applied area/project site showing its boundaries in relation to major environmental features using NAMRIA topographic map, nautical chart/bathymetric map (for ocean only) or any available administrative basemap at least 1:50,000 scale with equivalent PRS'92 geographic coordinates of all boundary corners
2. Lot Data Computation of the project site (if not conforming with the RE blocking system)
3. Certificate of Geographic and Grid Coordinates of the tie point used in the actual land survey of the project site location issued by DENR (if not conforming with the RE blocking system)

#### **Hydropower Resources**

1. Location plan/map of the project site showing its proposed weir/dam and powerhouse location in relation to major environmental features using NAMRIA 1:50,000 scale topographic map or any available basemap of the same map features and scale. The PRS'92 geographic coordinates and elevation for powerhouse and weir/dam must be referenced to a known benchmark and correspondingly plotted or reflected on the location plan/map.

***Applied Area/Project Site/Project Area*** – an area subject to RE Contract Application. It could be a portion only of the lot/lots which is/are subject of a land title certificate or subject of DENR approved land survey.

***Lot data Computation\**** – accomplish the attached LDC form using PTM grid coordinates for area computation. Also, the equivalent PRS '92 geographic coordinates of each corner should be provided. (see sample LDC form)

***Survey/Location/Sketch Plan\**** - shall reflect the boundaries of lot/project site and tabulate its Technical Descriptions in Bearing-Distance & the equivalent PRS '92 geographic coordinates of all boundary corners of plotted lot/project site.

***Consolidation Plan\**** - shall reflect all boundaries of consolidated lots/project site and tabulate Technical Descriptions in Bearing-Distance & the equivalent PRS '92 geographic coordinates of all boundary corners of all plotted lots/project site.

- \* - All Lot Data Computations and Survey Plans should be duly prepared, certified, signed and sealed by a licensed Geodetic Engineer.