

CHECKLIST OF REQUIREMENTS

CERTIFICATE OF ENDORSEMENT TO ENERGY REGULATORY COMMISSION (ERC)

Note: The project should be included in the DOE List of Committed Power Projects

1. Letter of Request addressed to EPIMB Director
2. Company Profile
3. Project Background / Description including the following information:
 - Name of the Generating Facility
 - Nameplate capacity, in three (3) decimal places
 - Photograph of the nameplate/rating capacity attached in each generating unit
 - Computation in converting the said generator rating per unit, from MVA to MW
 - Summary of the nameplate/rating capacities per unit
 - Exact Location
 - Target Commercial Operation / Commencement of Operation
 - Off-taker of the Electric Output with corresponding capacity
 - EPC Contractor
 - Jobs Generated (During Construction and During Operation)
4. Proof of Financial Closing, whichever is available:
 - a. Notarized Certificate of Availability of funds indicating to finance 100% of the project cost through Internally Generated Funds to be signed by the President or Treasurer of the Company.
 - b. Notarized Certification indicating the Loan-Equity Ratio of the total project cost
 - c. Notarized Memorandum of Agreement/Loan Term Agreement between the company and financier on the amount of Financial Assistance/loan to be provided.
5. SEC Registration
6. Articles of Incorporation and By-Laws of the Company
7. Historical Generation (Existing Facilities)
8. Certificate of Assumption of Accountability (applicable to the successor company that takes on the ownership and/or takes-over the operations of the generation company whether under a new name or using the same company name as the case may be)

9. Undergone Competitive Selection Process (if applicable)
10. Copy of the Power Supply Agreement (PSA) with Off-taker filed before the ERC

Additional for ERC COC Renewal:

1. Copy of the ERC Certificate of Compliance
2. Certification of new rated capacity (if applicable)

Additional for Renewable Energy Projects:

1. Copy of the Declaration of Commerciality (DOC)
2. Copy of the Certificate of Confirmation of Commerciality (COCOC)
3. DOE approval on the transfer of assignment (if applicable)