



Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1099 Manila

2x2 ID Picture

**INTELLIGENCE GROUP (IG)
ACCOUNT MANAGEMENT OFFICE (AMO)**

Date: _____

**APPLICATION FOR ACCREDITATION AND REGISTRATION
AS CUSTOMS BROKER**

1. Applicant Name: _____ TIN No.: _____
Date of Birth: _____ Place of Birth: _____
Sex: _____ Civil Status: _____ Age: _____
Nickname: _____ Customs Broker Certificate No.: _____
PRC No.: _____ Valid up to: _____

2. Residence Address: _____

Contact No.: _____

3. Office Business Address: _____

Fax No.: _____ Email Address: _____
Contact Person: _____ Tel No.: _____
Business Name (if any): _____

4. Financial Status as of: _____ Net Worth Php _____
Total Resources Php _____

5. Profile of Practice as Customs Broker for the past five (5) years:

Inclusive Dates	Name of Company	Port(s) Concerned

6. Academic Background:

Education	Name of Institution	Dates of Attendance	Degree Received

7. Basis for issuance of Customs Broker Certification:
() Passed Exam () Pursuant to RA 1937

8. Attachments to support application paper

- () Bureau of Customs Official Receipt (BCOR) evidencing payment of application fee (Php 1,000) (green copy);
- () Photocopy of Valid Philippine Regulatory Commission (PRD) Identification Card, back to back. For married female brokers, if the name reflected in the PRC ID is that on her maiden name, submit copy of Marriage Contract issued by the Philippine Statistics Authority (PSA)
- () List of clients with complete address and contact details (if no clients, submit affidavit of no clients);
- () List of representative with personal details, photos and specimen signatures (if no representative/s, submit affidavit of no representative/s);
- () Printed CPRS profile of applicant and updated notification of "STORED" status;
- () BIR Registration (2303);
- () Latest Income Tax Return (ITR) duly received by the BIR
- () Valid NBI Clearance of applicant; and
- () Certificate of Good Standing issued by a PRC accredited national organization of Customs Brokers

9. Do you have any pending

(a) Criminal case? YES NO **(b)** Administrative case? YES NO

If "YES", state details of the offense _____

10. Have you ever been convicted of any crime or violation of law or regulation by any court or tribunal? YES NO

If "YES", state details of the offense/ violation, name and branch of the court/ tribunal, date of promulgation of decisions, etc. _____

11. Have you ever been administratively sanctioned or meted any penalty by the Bureau of Customs or Professional Regulation Commission for any violation of law or regulation resulting in the suspension or revocation of you Customs Brokers License/ Certificate of Accreditation issued by a Collector of Customs/ the Commissioner of Customs or your Customs Broker Certificate/ Professional Identification card issued by the Professional Regulation Commission? YES NO

If "YES", state complete details

12. Have you ever been barred from transacting customs business and/or entering the customs premises or zones? () YES () NO. If "YES", give details.

_____ If

the barring order was not perpetual, has the order been already lifted () YES () NO.

If "YES", give details of the order and date of lifting.

13. Have you retired, forced to resign or dropped from employment in the public or private sector? () YES () NO. If "YES", state the circumstances/details.

14. Are you related by consanguinity or affinity to any present official or employee of Bureau of Customs? () YES () NO.

If "YES", state their name(s), degree of relationship, and present position and assignment.

Character Reference: (Not related to you by consanguinity or affinity)

Name	Degree	Residence/ Address	Tel No.

REPUBLIC OF THE PHILIPPINES)
_____) S.S

SWORN UNDERTAKING

I hereby certify under oath that all the above information are true and correct; all documents submitted in support of its application are true copies of the original, subject to verification; any misrepresentation and/or manifestation of fraud in this application shall be a ground for disapproval of my application, and blacklisting of our firm and the undersigned as the applicant.

As specified in Section 2.2 of CMO No. 4-2014, I hereby undertake to (a) to receive notice by e-mail; (b) to strictly abide with existing rules and regulations on the Statement of Full Description of Imported Articles covered by entry declarations; (c) to notify the BOC-AMO of any changes in the information contained in the application for accreditation; and (d) to obtain knowledge of the contents of a declaration, and to attest to the veracity thereof.

I fully understand that failure to comply with the undertaking will result in the cancellation and revocation of the accreditation as customs broker, without prejudice to the imposition of any other criminal sanction for violation of the Tariff and Customs Code of the Philippines, and other customs laws and regulations.



Right Thumbmark

_____ Date Accomplished _____ Name and Signature of Applicant

SPECIMEN SIGNATURE:

SUBSCRIBED AND SWORN to before me this _____ day of _____
In Manila, Philippines, affiant exhibiting to me his/her _____
Issued at _____ on

Doc No.
Page No.
Book No.
Series of