

**LUC FORM NO. 1  
SERIES OF 2002**

APPLICATION No. \_\_\_\_\_

RECEIVED Date: _____ Time: _____ Number of Pages: _____ Received by: _____
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For the CLUPPI/RCLUPPI to fill up:	
FILING FEE INSPECTION COST OFFICIAL RECEIPT: Amount:  Date:  Number:	CASH BOND OFFICIAL RECEIPT: Amount: Date: Number:  For surety bond in lieu of cash bond, please attach the necessary documents from the Government Service Insurance System (GSIS). Surety bonds that are not from the GSIS are not acceptable.

**SWORN APPLICATION  
FOR  
LAND USE CONVERSION**

**THE HONORABLE SECRETARY**  
Department of Agrarian Reform  
Diliman, Quezon City

Sir:

Pursuant to DAR Administrative Order No.1, Series of 2002 (2002 Comprehensive Guidelines on Land Use Conversion), I hereby apply for land use conversion from agricultural to \_\_\_\_\_ use and submit the following information relative to the property/ies subject of this application:

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Write a check mark in the appropriate bracket "[ ]" or fill in the blanks with the correct information. Any false statement or deliberate inaccuracy shall be a ground of outright denial of the application and criminal prosecution for perjury. Any portion left blank is equivalent to a sworn statement by the applicant that the information requested by the blank line is "N/A" or "Not Applicable", which, if found to be otherwise, shall be subject to the rule on willful suppression of evidence.

**I. APPLICANT'S PERSONAL CIRCUMSTANCES**

**A. INDIVIDUAL LANDOWNER**

*(If applicant is the landowner)*

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_ Email: \_\_\_\_\_

**B. CORPORATION/PARTNERSHIP/GOVERNMENT EQUITY**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_ Email: \_\_\_\_\_

**C. CO-OWNERSHIP**

Number of co-owners: \_\_\_\_\_  
Name and addresses of co-owners:  
*(List down all the names of co-owners)*  
Co-owner Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Co-owner Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Co-owner Name: \_\_\_\_\_  
Address: \_\_\_\_\_

*(Use separate sheet if necessary and attach as an annex to this LUC Form)*

**D. REPRESENTATIVE**

*(If applicant is not the landowner)*

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_ Email: \_\_\_\_\_

**SOURCE OF AUTHORITY:**

Special Power of Attorney                       Board Resolution

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**II. LAND DEVELOPER**

Please fill up regardless of whether or not the developer is the applicant. If the developer is not the landowner/applicant, please attach contract or Memorandum of Agreement (MOA) between the landowner/s and the developer for the development of the property.

Name of the developer: \_\_\_\_\_  
 President/Head: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 License/Registration Number: \_\_\_\_\_  
 Issuance Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**III. LOCATION OF LANDHOLDINGS**

Barangay/s: \_\_\_\_\_  
 Municipality/City: \_\_\_\_\_  
 Province: \_\_\_\_\_

**IV. DESCRIPTION OF LANDHOLDING/S**

Main Access Road: \_\_\_\_\_  
 Other Access Road: \_\_\_\_\_

**A. LAND TITLE AND AREA AS OF 15 JUNE 1988**

*(Use separate sheet if necessary and attach as annex to this LUC form)*

Registered Owner/s	Lot Survey Number	Original Certificate of Title or Transfer Certificate of Title or Tax Declaration (OCT/TCT/TD Number) As of 15 June 1988	Area Hectares Per Title (in Has)	Location (Barangay, Municipality / City, Province)	Date of Registration

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**B. SUCCESSOR TITLES**

If present title/s is different from that covering the property/ies on 15 June 1988  
*(Use separate sheet if necessary and attach as an Annex to this LUC Form)*

Registered Owner/s <i>(List all names of owner/co-owners)</i>	Lot Survey Number	OCT/TCT/TD Number	Area Per Title <i>(in Has)</i>	Area Applied For Conversion <i>(in Has)</i>	Date of Registration

**C. PRESENT LAND TITLE AND AREA(S) APPLIED FOR CONVERSION**

*(Use separate sheet if necessary and attach as an Annex to this LUC Form)*

Registered Owner/s <i>(List all names of owner/co-owners)</i>	Lot Survey Number	OCT/TCT/TD Number	Area Per Title <i>(in Has)</i>	Area Applied For Conversion <i>(in Has)</i>	Date of Registration

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<b>B. OTHER LAND USES</b>				
<b>Title/TD and Lot No.</b>	<b>Land Cover</b> <i>(Crop, grass, structure, etc.)</i>	<b>Land Use</b> <i>(Agricultural, residential, commercial, etc.)</i>	<b>Area</b> <i>(In Has)</i>	<b>Remarks</b> <i>(If planted with crops, specify type of crops, productivity level, and other information)</i>

**TOTAL** \_\_\_\_\_

<b>C. SURROUNDING LAND COVER AND USE</b>				
	<b>Land Cover</b> <i>(Crop, grass, structure, etc.)</i>	<b>Land Use</b> <i>(Agricultural, residential, commercial, etc.)</i>	<b>Area</b> <i>(In Has)</i>	<b>Remarks</b> <i>(If planted with crops, specify type of crops, productivity level, and other information)</i>
NORTH				
North East				
EAST				
South East				
SOUTH				
SouthWest				
WEST				
NorthWest				

**TOTAL** \_\_\_\_\_

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**VI. TOPOGRAPHY:**

TOPOGRAPHY:

- Flat
- Upland
- Hilly
- Mountainous
- Plateau
- Valley

HECTARES:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PEAK ELEVATION:

- Not above 500 meters
- Above 500 meters

**VII. ACCESSIBILITY**

(Approximate distance from the following landmarks in kilometers):

Barangay Road	_____	Barangay Center	_____
Municipal Road	_____	Municipal Hall	_____
Provincial Road	_____	Provincial Capitol	_____
National Highway	_____		
Public Market	_____		
School	_____		
Other Landmarks	_____	Specify:	_____

Remarks:

*(Specify type of road, means of access, others)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**VIII. ZONAL VALUE**

*(Per latest issuance of the Department of Finance)*

**ZONAL VALUE per square meter** (₱/sq.m) \_\_\_\_\_

**Area Applied (In Hectares):** \_\_\_\_\_ (Total Zonal Value ₱) \_\_\_\_\_

**IX. CARP COVERAGE**

- With Notice of Acquisition / Valuation
  - With perfected Voluntary Land Transfer / Direct Payment Scheme
  - With approved Stock Distribution Option
  - Within landed estate / resettlement
  - Not covered by any of the above      Specify: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

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**X. TENURIAL STATUS**

- [ ] With agricultural lessee(s) Number: \_\_\_\_\_
- [ ] With share tenant(s) Number: \_\_\_\_\_
- [ ] With regular farmworker(s) Number: \_\_\_\_\_
- [ ] With seasonal farmworker(s) Number: \_\_\_\_\_
- [ ] With other farmworker(s) Number: \_\_\_\_\_
- [ ] With actual tiller(s) Number: \_\_\_\_\_
- [ ] With occupant(s) Number: \_\_\_\_\_
- [ ] With \_\_\_\_\_ Number: \_\_\_\_\_
- [ ] None

**XI. INDIVIDUAL AREAS OCCUPIED BY ABOVE PERSONS, IF APPLICABLE**

(Use separate sheet if necessary and attach as an Annex to this LUC Form)

NAME	AREA CULTIVATED / OCCUPIED <i>(In Hectares)</i>	CROPS PLANTED STRUCTURES BUILT

**XII. TITLE(S) WITH ANNOTATION OF ENCUMBRANCE(S):**

(Use separate sheet if necessary and attach as an Annex to this LUC Form)

- [ ] YES [ ] NO

If yes, specify type of encumbrance \_\_\_\_\_  
*(NOTE: Attach letter of concurrence of the mortgagee, or/of the individual/entity in whose favor  
 The encumbrance(s) was constituted, to the proposed conversion of the property)*

If covered with several land titles, specify OCT/TCT Nos. and corresponding encumbrance(s)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**XIII. BILLBOARD**

Number of Billboards Erected: \_\_\_\_\_  
*(One [1] billboard for every [20] hectares)*

Billboard Width (in meters) : \_\_\_\_\_

Date Erected: \_\_\_\_\_

Billboard Length (in meters) : \_\_\_\_\_

Materials used for billboard: \_\_\_\_\_

Exact Location(s) of Billboard(s):

Billboard 1 \_\_\_\_\_

Billboard 2 \_\_\_\_\_

Billboard 3 \_\_\_\_\_

**MESSAGE WRITTEN ON BILLBOARD**

*(Fill-up appropriate box only)*

DIALECT: \_\_\_\_\_

REQUIRED INFORMATION	MESSAGE ACTUALLY APPEARING IN BILLBOARD
Statement in the local dialect that the applicant is proposing to convert the subject landholding from agricultural to non-agricultural (specify) use:	
Complete name of the landowner(s) and applicant(s) and developer(s):	
Total area and exact location of the conversion proposal:	
Filing date of application for conversion:	
Date billboard(s) was created:	
Schedule of ocular inspection:	
Deadline of filing protest:	
Address of the CLUPPI and RCLUPPI and PARO where oppositors may formally file their protest:	CLUPPI:
	RCLUPPI:
	PARO:
Address of the DAR approving authority:	
Date of approval or denial of the application: Conversion Order No.	

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ATTACH CLEAR COLOR PHOTOGRAPH OF ENTIRE BILLBOARD (size 5 inches by 7 inches)  
(All The Contents Of The Entire Billboard Must Be Legible In The Photograph)



\_\_\_\_\_  
LANDOWNER/APPLICANT  
TIN: \_\_\_\_\_  
Community Tax Certificate  
Number: \_\_\_\_\_  
Place: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

\_\_\_\_\_  
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**ACKNOWLEDGEMENT**

Republic of the Philippines)  
 )s.s.

BEFORE ME this \_\_\_\_\_ 20\_\_ in \_\_\_\_\_ personally appeared the above, known to me and to me known as the person(s) who executed this SWORN APPLICATION FOR LAND USE CONVERSION after exhibiting to me his/her/their respective Tax Identification Number (TIN) and Community Tax Certificate, and he/she/they acknowledged the voluntary execution of this sworn application and full comprehension of its legal consequences.

NOTARY PUBLIC

Document \_\_\_\_\_  
Page \_\_\_\_\_  
Book \_\_\_\_\_  
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