

*(To be filled-up by the applicant)*

**REQUEST TO CONVERT/REFUND CASH BOND**

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir/Madam:

This refers to my application for land use conversion from agricultural to \_\_\_\_\_  
use/s of \_\_\_\_\_ parcel/s of land with an area of \_\_\_\_\_ hectares, located at  
Barangay/s \_\_\_\_\_, Municipality of \_\_\_\_\_, Province of \_\_\_\_\_.

With the approval of my application for land use conversion on \_\_\_\_\_ as per  
Conversion Order No. \_\_\_\_\_, Series of \_\_\_\_\_, may I request that the cash bond paid under  
Official Receipt No. \_\_\_\_\_ issued by the DAR in the amount of \_\_\_\_\_, be:

- A.  converted into performance bond
- B.  refunded to the undersigned

\_\_\_\_\_  
*Applicant*

\_\_\_\_\_  
*Date*