

## LETTER OF INTENT (LOI) TEMPLATE FOR RE CONTRACT APPLICATION

Director  
Renewable Energy Management Bureau  
Department of Energy

Subject: Letter of Intent to Apply for (type of RESC)

Dear Director \_\_:

We wish to express our intent to apply for RE Contract for the development of (RE resource type) project with an estimate potential capacity of \_\_\_ MW.

Our proposed project site is located in (town, province) with an area of approximately (sq.m/sq.km) specifically defines as follows:

(Please see Annex K of this Circular on the format of technical descriptions required for Area Clearance)

Enclosed is the notarized Letter of Authority for individual and Board Resolution for corporation (if applicable) for reference.

Thank you.

Very truly yours,

Signature over printed name

Applicant or Authorized representative

Address:

Email address:

Facsimile No.

Mobile No: